



**Baltimore Woods
Nature Center**
Nature in your hands

Art Gallery Policies and Procedures

DATE SUBMITTED: _____

please print clearly

Artist Name: _____ Tel: _____

Address: _____

City: _____ State: _____ Zip: _____

e-mail: _____

What are you submitting? (i.e. a CD, press clippings, slides, etc.) _____

Please include a brief statement about your work. Describe your medium and working method. Use a separate sheet of paper, as necessary.

4007 Bishop Hill Road • P.O. Box 133 } Marcellus, NY 13108-0133

p: 315.673.1350 • f: 315.673.3671 } www.baltimorewoods.org



Eligibility Criteria

Baltimore Woods Nature Center (BWNC) is a premier nature center in Central New York. From our 182 acre property of trails and gardens, and our interpretive center in Marcellus, we are a not-for-profit organization offering people of all ages opportunities to enjoy and learn about nature. With first-hand nature learning experiences held in a positive environment, Baltimore Woods encourages a lifelong respect for nature, for others, and for self.

All art work accepted for display must be connected to nature. This can mean work that is nature-themed or nature-inspired. All artwork must be appropriate to a viewing audience of all ages.

Two and three dimensional media including photography, drawing, painting, printmaking, bas-relief, collage, sculpture, fiber art, etc. will be considered.

Commission: BWNC receives a 30% commission on work sold. After close of the exhibit, if a piece purchased directly from the artist is directly linked to the exhibit, Baltimore Woods is entitled to receive a 20% commission. This time period extends for 60 days after close of the exhibit.

NY State tax of 8% is collected at time of sale. BWNC will report the tax and forward payment to the State.

BWNC will forward payment from sales to the artist within 30 days after the close of the exhibit.

Selection Process

Work is selected by committee from slides or digital files in .jpg format submitted on CD. Please do NOT e-mail images unless requested to do so. Use high resolution for your images, but do not exceed 20 megabytes per image. We request you submit a minimum of 10 and a maximum of 20 images for review.

Arrangements can be made for a review of original artwork.

Please include an image list with the following information for each image. Please make sure the .jpgs are numbered or titled to correspond to the image list.

Title

Media

Size

Price

Supporting Materials:

If available, include a brief biography, Curriculum Vitae, artist statement, and other back-up materials such as past exhibit announcements or press clippings.

Return of Work Samples:

Please include a self addressed, stamped envelope if you request to have your materials returned. Without this, your application materials will not be returned.

Contact Information

Contact Thea Reidy, Gallery Director, at
thea@baltimorewoods.org or **315 673-1350**.

Thank you for your interest in exhibiting at Baltimore Woods.